academyEX

The Mind Lab | Tech Futures Lab | Earth Futures Lab

Terms and Conditions of Enrolment, Scholarships and Withdrawal Scenarios

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Terms and Conditions of Enrolment 2026 - 2027

Note: If the intake you are enrolled in started in 2025, please see 2025 Terms and Conditions here.

AcademyEX Education Limited Partnership also trades as The Mind Lab, Tech Futures Lab and Earth Futures Lab faculties. All Terms and Conditions, policies and declarations of academyEX also apply to The Mind Lab, Tech Futures Lab and Earth Futures Lab unless expressly stated otherwise.

AcademyEX is an NZQA-registered Tertiary Education Organisation under the provisions of the Education and Training Act 2020 and its subsequent amendments and approved to award a range of programmes and micro-credentials. Postgraduate students of The Mind Lab, Tech Futures Lab and Earth Futures Lab as faculties of academyEX are enrolled with academyEX.

Fees

1. Depending on the programme or course, fees charged may be one or several of (but not limited to) the following: *tuition fees, registration fee, administration fee, etc*. Confirmation of enrolment and fees will be provided in the form of an invoice.
2. For domestic students "Final Year Fees Free"[1] eligible students: As per Tertiary Education Commission regulations for Final Year Fees Free, tuition fees must be paid to academyEX in line with fee payment below. Fees paid will be refunded by the New Zealand Inland Revenue Department upon successful completion of the programme.
3. For Domestic students, invoices will be issued for tuition fees prior to the start date of the programme (or in the case of Masters, each part of the programme) with invoices itemised by course corresponding to enrolment periods outlined in withdrawal and refund scenarios in this document, unless otherwise requested.
4. For domestic students payment is due 7 days prior to the Programme or course start date, unless otherwise stated by academyEX. Alternatively, students must provide academyEX with evidence that a confirmed Studylink student loan application is in progress, or a relevant scholarship or other arrangement has been approved. In Exceptional Circumstances (as defined in the academyEX Academic Management Policy), payment (or arrangement as outlined above) must be made NO LATER than within 7 days after programme start. Enrolment requirements for a course or programme intake will not be deemed complete unless payment of all required fees has been made and receipted.
5. For international students an invoice will be issued itemised by enrolment period corresponding to enrolment periods outlined in withdrawal and refund scenarios in this document. Invoices for international students will be issued with the offer of place and fees (including a $500 non-refundable administration fee) must be paid in full before applying to Immigration New Zealand for a Student Visa (unless otherwise agreed). Upon payment, a receipt of payment will be issued.
6. Failure to pay any invoice(s) by the due date may result in access to relevant platforms and resources being disabled. Further failure means that academyEX may start formal recovery action to recover unpaid fees. The student will then be liable for costs and expenses (including legal costs, debt collection agent fees, etc.) which may be incurred in the recovery or attempted recovery of the overdue amount. Academic results for the student will be withheld for any course or programme where fees or any other debt remains unpaid. The student will be prevented from graduating until their debt has been paid in full. The student will also be prevented from re-enrolling in further programmes or courses of study.
7. Any student who wishes to dispute the fees due must do so within one month of receiving the invoice or statement. A request to review the fees or account balance must be made within this month, in writing to the Student Enrolment and Finance Manager. At the discretion of academyEX, and with just cause, this period may be extended. Once the request is received,

[1] See https://www.feesfree.govt.nz/

the review will be completed within seven (7) working days. Once the review is completed, any outstanding balance is due immediately.

8. Promo codes (otherwise known as discount codes) should only be used if the user has been authorised to do so. If a promo code has been applied incorrectly or in an unauthorised manner the user will be required to pay back the discount to academyEX. When a promo code discount is validated, no other discounts may be applied. Promo codes may be unique to a single user or limited by the number of unique uses. Promo codes must not be shared or distributed beyond those authorised to receive them. Should you share the promo code it may impact on your ability (or the ability of others) to use that code. If we discover use of a promo code in a manner that is inconsistent with these Terms, we reserve the right to cancel the discount, suspend or block your Account until the applicable price has been paid, or cancel your Account completely.

Cancellation Of Programme Or Course Offering

Enrolment in a programme or course intake is conditional upon and subject to sufficient numbers of students enrolling in a particular intake. Students will normally be offered an opportunity to enrol in an alternative intake, or receive a full refund if academyEX cancels a scheduled course or programme intake.

Student Fee Protection

AcademyEX complies with NZQA Student Fee Protection Rules which protect the interests of domestic and international students. academyEX has a Static Trust Account with the NZQA-approved fee protection supplier, Public Trust, that ensures the safe protection of student fees over the value of $500.

Transfers

1. Transfers to other intakes and / or programmes are negotiated with the relevant Programme Lead, and approved by the Academic Governance Group or delegated authority.
2. There may be additional fees required or a refund may be due where a transfer is made. Where a student loan has been used to pay fees, the refund will need to be returned to StudyLink and a new loan drawdown for the new programme. When a scholarship has been used to pay the fees, adjustments will be made in accordance with the terms of the scholarship.

Privacy Policy

Information from applicants collected to process student enrolment with academyEX may also be disclosed to Government departments as mandated by the Tertiary Education Commission for the purposes of administering NZ's tertiary education system, developing policy advice for Government and for research purposes, official statistics, or as otherwise required by law. Students have the right to access and correct their personal information that has been collected by academyEX in accordance with the academyEX Privacy Policy and the Privacy Act 2020. The Privacy Policy applies to information collected from all users of academyEX products and services, and covers the collection of personal information, storage, use and disclosure of personal information, cookies and data security, and user access to and correction of personal information.

Code of Conduct

The academyEX Code of Conduct applies to all students, staff members, and contractors of academyEX. The Code outlines expectations for academic and personal conduct; the consequences of misconduct; and processes for complaints and appeals.

Withdrawals and Refund Entitlements

1. The key provisions and terms for withdrawals and refunds for domestic and international enrolments from the following individual academyEX programmes are summarised in the Withdrawal Scenarios presented in this document.
    a. Withdrawal Scenarios and Refund Entitlements for Domestic enrolments
    b. Withdrawal Scenarios and Refund Entitlements for International enrolments
2. Students must contact the academyEX Enrolments Team for any questions. Students who wish to apply for withdrawal must make an application in writing. Verbal notice of withdrawal will not normally be accepted as a student's intention to withdraw.
3. Withdrawal is confirmed from the date the written notification is received by academyEX; the refund/fees outcomes of the withdrawal will be determined by the date the withdrawal is confirmed.
4. The key dates that relate to withdrawing from enrolment periods (Start Date, 10% Date, 75% Date, and End Date) in a programme are identified alongside the withdrawal scenarios below.
5. Any applicable Administration/Registration fee is normally included in the Tuition fee invoiced at the start of the enrolment, but is separated from the fees refund if a student withdraws before the last date for withdrawal with a refund. If a student withdraws before the last date for withdrawal for a refund, they will be liable for any applicable Administration / Registration fee. If a student has already paid fees, this Administration / Registration fee will be deducted from any refund owed to the student.
6. In case of more than four consecutive weeks of non-attendance in classes, or non-participation in required online activities associated with a programme or course, and no contact with academyEX, the student may be withdrawn on grounds of abandonment.

Exceptional Circumstances

If Exceptional Circumstances apply, a student who withdraws after the last dates for refund eligibility have passed, may be eligible for compassionate consideration. The student (or an authorised person acting on behalf of the student) must contact the Enrolments team with details for consideration. In such cases, all decisions of the General Manager are final and cannot be appealed.

AcademyEX Scholarship Terms and Conditions Domestic Scholarships 2026/2027

Scholarship funds advertised as available are shared across all postgraduate programmes delivered by The Mind Lab, Tech Futures Lab and Earth Futures Lab as faculties of academyEX.

1. Students must apply for a programme before submitting their scholarship application.
2. Complete scholarship applications will only be considered for review by the panel once an offer of place in the programme has been confirmed and accepted.
3. Scholarships cover 50% of tuition fees of the following programmes starting after 1st January 2025:
    a. Scholarships are allocated to students starting at Part 1 of the Master of Change and Organisational Resilience and the Master of Technological Futures. AcademyEX may award scholarships in Part 2 in these programmes at our discretion.
    b. Scholarships are allocated for students starting the Master of Contemporary Education at both Part 1 and Part 2.
    c. Scholarships are allocated to students of the Postgraduate Certificate in Digital and Collaborative Learning.
4. Scholarship categories for Masters and Postgraduate Certificates include: Tangata Whenua, Pacific Ako, Taipakeke, and Impact.
5. Scholarship applications must be submitted before the scholarship application deadline (6 weeks before an intake start date). Please see the prospectus for specific scholarship application due dates.
6. Scholarships are reviewed and awarded based on the merit of the applications received by the application deadline. A limited number of scholarships are available for each intake. If scholarships remain unallocated after the application deadline, scholarships will be reviewed and awarded at the discretion of the academyEX Scholarship Panel.
7. Normally, at least 30% of scholarships awarded will be for Tangata Whenua and Pacific Ako categories for each programme intake of Masters and Postgraduate Certificates.
8. Scholarships will only be awarded to those who are not currently receiving other financial support towards their fees.
9. You cannot receive more than one scholarship from academyEX for a single programme.
10. You cannot receive more than one scholarship from academyEX within a 12 month period (e.g. if you have received a scholarship from academyEX for a programme that starts in June 2024 you cannot receive another scholarship for a programme that starts in the period June 2024 – May 2025 with academyEX).
    Note: An exception to the 12-month period on applying for a second scholarship applies to students enrolled in the **DCL August 2026** intake who successfully complete the programme. Eligible students may apply for a scholarship for MCE Part 2 commencing in July 2027.
11. Being awarded one scholarship does not imply that any further scholarship will be granted. Each application is reviewed on merit against a contestable pool of scholarship funding
12. Scholarship applications must be submitted when applying for a programme for the first time only. Students already enrolled in a programme of study cannot apply for an academyEX scholarship when transitioning to different parts of a programme.
13. Domestic applicants are eligible for the ‘early-bird’ offer of 10% savings on fees if application is received 8 weeks before the start date of the programme intake.
14. The early-bird offer may not be used in conjunction with academyEX Scholarships.
15. Scholarships will be granted for the full duration of the programme. If the programme spans across 2026 and 2027, a scholarship will be granted for the full programme. The recipient will only need to apply once to get a scholarship for the full programme.
16. Students who enrol on a programme and who are awarded a scholarship must complete their programme of study. Students who do not complete their studies who have received a

scholarship will be ineligible to apply or receive another scholarship for a minimum of three years.

17. Transfer of scholarship funding to another intake may be approved on compassionate grounds through a written request to the Programme Lead and academyEX Governance Group. All requests are considered on a case by case basis, and re-enrolment must be within 12 months of the request.
18. During the application process, you may be asked to provide some personal information to identify yourself as part of your application process. This information differs depending on which scholarship you are applying for.
19. academyEX may request additional supporting evidence or documentation when assessing the outcome of a scholarship application.
20. By accepting the scholarship, you are indicating that you will, to the best of your ability, attend all required sessions for the programme you are enrolled in (both online and face-to-face). Where attendance requirements are not met and your enrolment in the

AcademyEX Scholarship Terms and Conditions International Scholarships 2026-2027

1. The Scholarship will be known as the AcademyEX International Student Excellence Scholarship.
2. International Scholarship applications close **4 months before the start date of an intake**
3. **Complete scholarship applications will only be considered for review by the panel once an offer of place in the programme has been confirmed and accepted.**
4. Normally, 2 scholarships per Master's intake that International Students are eligible to apply for, will be awarded annually and will comprise a contribution of $11,000 towards compulsory tuition.
5. To be eligible for Scholarship consideration, an applicant must be an international student who are neither citizens, permanent residents nor resident visa holders of New Zealand or Australia.
6. Students must be enrolled as onshore registrations. Students enrolling as distance education students will not be eligible to apply.
7. The basis of selection will be academic merit, the quality of the letter of application and endorsement by the applicant's referee.
8. For the purpose of this Scholarship, academic merit is assessed as an Admissions Grade Point Average (GPA) or Grade Point Equivalent (GPE), and an IELTS result or equivalent.
9. The academyEX Scholarship Panel may also consider the applicant's country of origin, and how the intended programme of study aligns with academyEX's strategic aims.
10. academyEX may request additional supporting documentation when assessing the outcome of a scholarship application.
11. To be paid the Scholarship, awardees must be enrolled full-time in a Master's degree.
12. Scholarships will be granted for the full duration of the programme. If the programme spans across 2026 and 2027, a scholarship will be granted for the full programme. The recipient will only need to apply once to get a scholarship for the full programme.
13. Scholarship funding cannot be transferred to a different intake. If a student is unable to join the cohort they originally applied for, they must submit a new scholarship application for the new intake they are transferring to.
14. Scholarship applications must be submitted when applying for a programme for the first time only. Students already enrolled in a programme of study cannot apply for this scholarship when transitioning to different parts of a programme.
15. Students who enrol in a programme and who are awarded a scholarship must complete their programme of study. Students who do not complete their studies who have received a scholarship will be ineligible to apply or receive another scholarship for a minimum of three years.
16. Awardees who take up this Scholarship but who do not complete at least 6 months of study will normally be required to pay back the full sum of monies received.
17. It is the responsibility of the awardee to declare to academyEX all other scholarships, awards or grant funding whilst in receipt of this Scholarship.
18. academyEX is not obliged to make an award if it is determined there is no candidate that meets the criteria and/or no candidate of sufficient merit.
19. academyEX can amend or vary these regulations, provided that there is no departure from the main purpose of the Scholarship.
20. Awardees will be required to comply with the regulations for the Scholarship and must notify the Academic Registrar of any change in their enrolment or funding status.
21. In the event that it can be established that an awardee is not complying with these regulations, academyEX reserves the right to terminate the Scholarship and require repayment of the funds received from the date of the breach.
22. Early Bird offer cannot be used in conjunction with a scholarship.
23. International applicants are not eligible for scholarships offered for micro-credentials.

Withdrawal Scenarios for Domestic Enrolments

The withdrawal scenarios and refund entitlements for programmes that started in 2026-2027 can be found below:

1. Master of Change and Organisational Resilience
2. Master of Contemporary Education
3. Master of Technological Futures
4. Postgraduate Certificate in Digital and Collaborative Learning
5. Microcredentials:
    a. Digital Skills for the Workplace Microcredential
    b. Disruptive Technologies Microcredential
    c. Leading Beyond Sustainability Microcredential
    d. Understanding Software Development and Processes Microcredential

For all programmes and intakes that started in 2025 please refer to this document: 2025 Terms and Conditions here.

Master of Change and Organisational Resilience

Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
If a student withdraws from the programme anytime after the start date of the programme and up to 10% of the first enrolment period* enrolled in			
$400 incl GST, deducted as Non Refundable Registration Fee*, and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for a scholarship again.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a student withdraws from the programme between 10% and 75% of course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Withdrawn grade given for courses actively studying. No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws from the programme after 75% of the course duration of any course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Did not Complete grade if withdrawn after 75% date.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.

*Domestic Enrolment Periods

Enrolment Period	Courses Included
1	MCOR8101; MCOR8102
2	MCOR8103; MCOR8104
3	MCOR8205; MCOR8206
4	MCOR9390 or MCOR 9345

Refund Entitlement Dates

These dates correspond to the timeframes referred to in the withdrawal scenarios above.

Course Code	Start Date	10% Date	75% Date	End Date
March 2026				
Part-time (40 weeks)				
MCOR9345 (PT	19/11/2025	19/12/2025	02/07/2026	15/09/2026
MCOR9390 (PT)	19/11/2025	19/12/2025	02/07/2026	15/09/2026
September 2026				
MCOR8101	24/09/2026	30/09/2026	14/11/2026	02/12/2026
MCOR8102	24/09/2026	30/09/2026	14/11/2026	02/12/2026
MCOR8103	03/12/2026	12/12/2026	08/02/2027	03/03/2027
MCOR8104	03/12/2026	12/12/2026	08/02/2027	03/03/2027
MCOR8205	18/03/2027	26/03/2027	19/05/2027	9/6/2027
MCOR8206	18/03/2027	26/03/2027	19/05/2027	9/6/2027
Full-time (20 weeks)				
MCOR9345	24/06/2027	07/07/2027	06/10/2027	10/11/2027
MCOR9390	24/06/2027	07/07/2027	06/10/2027	10/11/2027
Part-time (40 weeks)				
MCOR9345	24/06/2027	24/07/2027	04/02/2028	19/04/2028
MCOR9390	24/06/2027	24/07/2027	04/02/2028	19/04/2028
February 2027				
MCOR8101	25/02/2027	03/03/2027	17/04/2027	05/05/2027
MCOR8102	25/02/2027	03/03/2027	17/04/2027	05/05/2027
MCOR8103	06/05/2027	12/05/2027	26/06/2027	14/07/2027
MCOR8104	06/05/2027	12/05/2027	26/06/2027	14/07/2027
MCOR8205	29/07/2027	06/08/2027	29/09/2027	20/10/2027
MCOR8206	29/07/2027	06/08/2027	29/09/2027	20/10/2027
Full-time (20 weeks)				
MCOR9345	04/11/2027	20/11/2027	03/03/2028	12/04/2028
MCOR9390	04/11/2027	20/11/2027	03/03/2028	12/04/2028
Part-time (40 weeks)				
MCOR9345	04/11/2027	04/12/2027	16/06/2028	30/08/2028
MCOR9390	04/11/2027	04/12/2027	16/06/2028	30/08/2028
June 2027				
MCOR8101	24/06/2027	30/06/2027	14/08/2027	01/09/2027
MCOR8102	24/06/2027	30/06/2027	14/08/2027	01/09/2027
MCOR8103	02/09/2027	08/09/2027	23/10/2027	10/11/2027
MCOR8104	02/09/2027	08/09/2027	23/10/2027	10/11/2027
MCOR8205	25/11/2027	05/12/2027	11/02/2028	08/03/2028

Master of Contemporary Education

Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
If a student withdraws from the programme anytime after the start date of the programme and up to 10% of the first enrolment period* enrolled in			
$400 incl GST, deducted as Non Refundable Registration Fee*, and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for a scholarship again.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a student withdraws from the programme between 10% and 75% of course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Withdrawn grade given for courses actively studying. No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws from the programme after 75% of the course duration of any course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Did not Complete grade if withdrawn after 75% date.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.

*Domestic Enrolment Periods

Enrolment Period	Courses Included
1	DCLC8001
2	DCLC8002
3	MLED8201; 8205
4	MLED9290 or MLED9245 + Electives

Refund Entitlement Dates

These dates correspond to the timeframes referred to in the withdrawal scenarios above. 'FT' indicates Full-time study and 'PT' indicates Part-time study.

Course Code	Start Date	10% Date	75% Date	End Date
July 2025 starting Part 2 (Part-time)				
MLED9290	3/11/2025	07/12/2025	22/07/2026	18/10/2026
MLED8202	3/11/2025	21/11/2025	24/03/2026	10/05/2026
MLED8203	3/11/2025	21/11/2025	24/03/2026	10/05/2026
MLED8204	3/11/2025	21/11/2025	24/03/2026	10/05/2026
MLED8206	3/11/2025	21/11/2025	24/03/2026	10/05/2026
MLED8207	3/11/2025	21/11/2025	24/03/2026	10/05/2026
MLED9245	11/05/2026	27/05/2026	8/9/2026	18/10/2026
January 2026 starting Part 2 (Full-time)				
MLED9290	18/05/2026	04/06/2026	25/09/2026	08/11/2026
MLED8202	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8203	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8204	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8206	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8207	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED9245	10/08/2026	19/08/2026	16/10/2026	08/11/2026
January 2026 starting Part 2 (Part-time)				
MLED9290	18/05/2026	21/06/2026	03/02/2027	02/05/2027
MLED8202	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8203	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8204	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8206	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8207	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED9245	27/10/2026	14/11/2026	16/03/2027	02/05/2027
March 2026 from Part 1				
DCLC8001	30/03/2026	09/04/2026	16/06/2026	12/07/2026
DCLC8002	27/07/2026	06/08/2026	13/10/2026	08/11/2026
MLED8201	19/01/2026	29/01/2026	07/04/2026	03/05/2026
MLED8205	19/01/2026	29/01/2026	07/04/2026	03/05/2026
Part-time (40 weeks)				
MLED9290	18/05/2026	21/06/2026	03/02/2027	02/05/2027
MLED8202	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8203	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8204	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8206	18/05/2026	03/06/2026	15/09/2026	26/10/2026
MLED8207	18/05/2026	03/06/2026	15/09/2026	26/10/2026

MLED9245	27/10/2026	14/11/2026	16/03/2027	02/05/2027
Full-time (20 weeks)				
MLED9290	18/05/2026	04/06/2026	25/09/2026	08/11/2026
MLED8202	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8203	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8204	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8206	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED8207	18/05/2026	26/05/2026	19/07/2026	09/08/2026
MLED9245	10/08/2026	19/08/2026	16/10/2026	08/11/2026
July 2026 Part 2 (Part-time)				
MLED8201	13/07/2026	23/07/2026	29/09/2026	25/10/2026
MLED8205	13/07/2026	23/07/2026	29/09/2026	25/10/2026
MLED9290	09/11/2026	13/12/2026	28/07/2027	24/10/2027
MLED8202	09/11/2026	27/11/2026	24/03/2027	09/05/2027
MLED8203	09/11/2026	27/11/2026	24/03/2027	09/05/2027
MLED8204	09/11/2026	27/11/2026	24/03/2027	09/05/2027
MLED8206	09/11/2026	27/11/2026	24/03/2027	09/05/2027
MLED8207	09/11/2026	27/11/2026	24/03/2027	09/05/2027
MLED9245	10/05/2027	26/05/2027	12/09/2027	24/10/2027
August 2026 from Part 1				
DCLC8001	31/08/2026	10/09/2026	17/11/2026	13/12/2026
DCLC8002	18/01/2027	28/01/2027	06/04/2027	02/05/2027
MLED8201	12/07/2027	22/07/2027	28/09/2027	24/10/2027
MLED8205	12/07/2027	22/07/2027	28/09/2027	24/10/2027
MLED9290	08/11/2027	12/12/2027	26/07/2028	22/10/2028
MCE Electives	08/11/2027	26/11/2027	28/03/2028	14/05/2028
MLED9245	15/05/2028	31/05/2028	12/09/2028	22/10/2028
January 2027 starting Part 2 (Part Time)				
MLED8201	18/01/2027	28/01/2027	06/04/2027	02/05/2027
MLED8205	18/01/2027	28/01/2027	06/04/2027	02/05/2027
MLED9290	17/05/2027	20/06/2027	02/02/2028	30/04/2028
MCE Electives	17/05/2027	02/06/2027	14/09/2027	25/10/2027
MLED9245	26/10/2027	13/11/2027	14/03/2028	30/04/2028
January 2027 starting Part 2 (Full Time)				
MLED8201	18/01/2027	28/01/2027	06/04/2027	02/05/2027
MLED8205	18/01/2027	28/01/2027	06/04/2027	02/05/2027
MLED9290	17/05/2027	03/06/2027	24/09/2027	07/11/2027
MCE Electives	17/05/2027	25/05/2027	18/07/2027	08/08/2027
MLED9245	09/08/2027	18/08/2027	15/10/2027	07/11/2027
March 2027 starting Part 1				

DCLC8001	22/03/2027	01/04/2027	08/06/2027	04/07/2027
DCLC8002	19/07/2027	29/07/2027	05/10/2027	31/10/2027
MLED8201	17/01/2028	27/01/2028	04/04/2028	30/04/2028
MLED8205	17/01/2028	27/01/2028	04/04/2028	30/04/2028
MLED9290	15/05/2028	18/06/2028	31/01/2029	29/04/2029
MCE Electives	15/05/2028	31/05/2028	12/09/2028	23/10/2028
MLED9245	24/10/2028	11/11/2028	13/03/2029	29/04/2029
July 2027 starting Part 2 (Part Time)				
MLED8201	12/07/2027	22/07/2027	28/09/2027	24/10/2027
MLED8205	12/07/2027	22/07/2027	28/09/2027	24/10/2027
MLED9290	08/11/2027	12/12/2027	26/07/2028	22/10/2028
MCE Electives	08/11/2027	26/11/2027	22/03/2028	07/05/2028
MLED9245	08/05/2028	24/05/2028	10/09/2028	22/10/2028
August 2027 starting Part 1				
DCLC8001	30/08/2027	09/09/2027	16/11/2027	12/12/2027
DCLC8002	17/01/2028	27/01/2028	04/04/2028	30/04/2028
MLED8201	17/07/2028	27/07/2028	03/10/2028	29/10/2028
MLED8205	17/07/2028	27/07/2028	03/10/2028	29/10/2028
MLED9290	13/11/2028	17/12/2028	01/08/2029	28/10/2029
MCE Electives	13/11/2028	01/12/2028	28/03/2029	13/05/2029
MLED9245	14/05/2029	30/05/2029	16/09/2029	28/10/2029

Master of Technological Futures

Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
If a student withdraws from the programme anytime after the start date of the programme and up to 10% of the first enrolment period* enrolled in			
$400 incl GST, deducted as Non Refundable Registration Fee*, and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for a scholarship again.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a student withdraws from the programme between 10% and 75% of course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Withdrawn grade given for courses actively studying. No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws from the programme after 75% of the course duration of any course(s) within an enrolment period actively studying			
No refund provided for any courses actively studying. Any amount paid for courses to be studied in the future will be refunded.	Did not Complete grade if withdrawn after 75% date.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.

*Domestic Enrolment Periods

Enrolment Period	Courses Included
1	MTFC8101; MTFC8102
2	MTFC8103; MTFC8104
3	MTFC8205; MTFC8206
4	MTF9890; or MTFC9845 + Electives

Refund Entitlement Dates

These dates correspond to the timeframes referred to in the withdrawal scenarios above.

Course Code	Start Date	10% Date	75% Date	End Date
March 2026				
Part-time (40 weeks)				
MCOR9345 (PT	19/11/2025	19/12/2025	02/07/2026	15/09/2026
MCOR9390 (PT)	19/11/2025	19/12/2025	02/07/2026	15/09/2026
September 2026				
MCOR8101	24/09/2026	30/09/2026	14/11/2026	02/12/2026
MCOR8102	24/09/2026	30/09/2026	14/11/2026	02/12/2026
MCOR8103	03/12/2026	12/12/2026	08/02/2027	03/03/2027
MCOR8104	03/12/2026	12/12/2026	08/02/2027	03/03/2027
MCOR8205	18/03/2027	26/03/2027	19/05/2027	9/6/2027
MCOR8206	18/03/2027	26/03/2027	19/05/2027	9/6/2027
Full-time (20 weeks)				
MCOR9345	24/06/2027	07/07/2027	06/10/2027	10/11/2027
MCOR9390	24/06/2027	07/07/2027	06/10/2027	10/11/2027
Part-time (40 weeks)				
MCOR9345	24/06/2027	24/07/2027	04/02/2028	19/04/2028
MCOR9390	24/06/2027	24/07/2027	04/02/2028	19/04/2028
February 2027				
MCOR8101	25/02/2027	03/03/2027	17/04/2027	05/05/2027
MCOR8102	25/02/2027	03/03/2027	17/04/2027	05/05/2027
MCOR8103	06/05/2027	12/05/2027	26/06/2027	14/07/2027
MCOR8104	06/05/2027	12/05/2027	26/06/2027	14/07/2027
MCOR8205	29/07/2027	06/08/2027	29/09/2027	20/10/2027
MCOR8206	29/07/2027	06/08/2027	29/09/2027	20/10/2027
Full-time (20 weeks)				
MCOR9345	04/11/2027	20/11/2027	03/03/2028	12/04/2028
MCOR9390	04/11/2027	20/11/2027	03/03/2028	12/04/2028
Part-time (40 weeks)				
MCOR9345	04/11/2027	04/12/2027	16/06/2028	30/08/2028
MCOR9390	04/11/2027	04/12/2027	16/06/2028	30/08/2028
June 2027				
MCOR8101	24/06/2027	30/06/2027	14/08/2027	01/09/2027
MCOR8102	24/06/2027	30/06/2027	14/08/2027	01/09/2027
MCOR8103	02/09/2027	08/09/2027	23/10/2027	10/11/2027
MCOR8104	02/09/2027	08/09/2027	23/10/2027	10/11/2027
MCOR8205	25/11/2027	05/12/2027	11/02/2028	08/03/2028
MCOR8206	25/11/2027	05/12/2027	11/02/2028	8/3/2028

Full-time (20 weeks)				
MCOR9345	23/03/2028	05/04/2028	05/07/2028	09/08/2028
MCOR9390	23/03/2028	05/04/2028	05/07/2028	09/08/2028
Part-time (40 weeks)				
MCOR9345	23/03/2028	19/04/2028	18/10/2028	27/12/2028
MCOR9390	23/03/2028	19/04/2028	18/10/2028	27/12/2028
October 2027				
MCOR8101	14/10/2027	20/10/2027	04/12/2027	22/12/2027
MCOR8102	14/10/2027	20/10/2027	04/12/2027	22/12/2027
MCOR8103	23/12/2027	01/01/2028	28/02/2028	22/03/2028
MCOR8104	23/12/2027	01/01/2028	28/02/2028	22/03/2028
MCOR8205	06/04/2028	14/04/2028	07/06/2028	28/06/2028
MCOR8206	06/04/2028	14/04/2028	07/06/2028	28/6/2028
Full-time (20 weeks)				
MCOR9345	13/07/2028	12/08/2028	23/02/2029	09/05/2029
MCOR9390	13/07/2028	12/08/2028	23/02/2029	09/05/2029
Part-time (40 weeks)				
MCOR9345	13/07/2028	12/08/2028	23/02/2029	09/05/2029
MCOR9390	13/07/2028	12/08/2028	23/02/2029	09/05/2029

Postgraduate Certificate in Digital and Collaborative Learning

Fees Charged	Grade Awarded	Re-enrol into another intake
If a student withdraws before the start date up to 10% of DCLC8001 course of the programme		
Before start date NON-REFUNDABLE Registration Fee $100	No record of enrolment, withdrawn from full programme.	The student is able to re-enrol into another/later intake and pay full fees.
If a student withdraws after the 10% Date but within the 75% Date of the DCLC8001 course in the programme		
$1705 incl GST	Withdrawn grade for DCLC8001 No record of enrolment for DCLC8002	The student is able to re-enrol into another/later intake. Full course fees charged.
If a student withdraws after the 75% Date of DCLC8001 course in the programme but before DCLC8002		
$1705 incl. GST charged	Did Not Complete for DCLC8001 No record of enrolment for DCLC8002	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws within the 10% Date or one calendar month (whichever is earlier) of the start date of the DCLC8002 course in the programme.		
$1705 incl. GST charged if a completely enrolled student attended any session	No record of enrolment for DCLC8002	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws after the 10% Date but within the 75% Date of the DCLC8002 course in the programme		
$3,400 charged	Withdrawn grade for DCLC8002	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student withdraws after the 75% Date of DCLC8002 course in the programme		
$3,400 charged	Did Not Complete for all uncompleted courses.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a student completes the programme but receives a Not Yet Competent Final Grade		
$3,400	Not Yet Competent Outcome	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If academyEX voluntarily ceases a Course or Courses, there is a Voluntary closure by academyEX, or a Course Closure Event		

Any Fees paid for any remaining incomplete courses will be fully refunded	Completed courses would be graded, incompleted would show 'No record of enrolment'	The student is able to re-enrol into another/later intake if offered. Only charged for the courses re-enrolling into.

*The Registration Fee of $100 is not refundable at any stage of withdrawal scenarios.

Transfer of scholarship funding to another intake may be approved on compassionate grounds through a written request to the Programme Lead and academyEX General Manager. All requests are considered on a case by case basis, and re-enrolment must be within 12 months of the request.

Refund Entitlement Dates

These dates correspond to the timeframes referred to in the withdrawal scenarios above.

Course Code	Start Date	10% Date	75% Date	End Date
March 2026				
DCLC8001	30/03/2026	09/04/2026	16/06/2026	12/07/2026
DCLC8002	27/07/2026	06/08/2026	13/10/2026	08/11/2026
August 2026				
DCLC8001	31/08/2026	10/09/2026	17/11/2026	13/12/2026
DCLC8002	18/01/2027	28/01/2027	06/04/2027	02/05/2027
March 2027				
DCLC8001	22/03/2027	01/04/2027	08/06/2027	04/07/2027
DCLC8002	19/07/2027	29/07/2027	05/10/2027	31/10/2027
August 2027				
DCLC8001	30/08/2027	09/09/2027	16/11/2027	12/12/2027
DCLC8002	17/01/2028	27/01/2028	04/04/2028	30/04/2028

Microcredentials

Fees Charged	Grade Awarded	Scholarship	Re-Enrol into another intake
If a student withdraws before the programme or 'No Show'			
No fees charged.	No record of enrolment, withdrawn from full programme.	Students can apply for a scholarship again.	The student is able to re-enrol into another/later intake and pay full fees.
If a student withdraws within the 10% Date from the start date of the course			
10% of the total fees is charged as an admin fee; 90% refund.	No record of enrolment, withdrawn from the full programme.	Students cannot normally apply for a scholarship again.	The student is able to re-enrol into another/later intake and pay full fees.
If a student withdraws after the 10% Date but before 75% of the course duration			
Full fee is charged.	Withdrawn grade for incomplete course.	Students cannot normally apply for a scholarship again.	The student is able to re-enrol into another / later intake and pay full fees.
If a student withdraws their enrolment after 75% of course duration			
Full fee is charged	Did Not Complete grade for incomplete course	Students cannot normally apply for a scholarship again.	The student is able to re-enrol into another/later intake and pay full fees.
If a student completes the programme but receives a Not Yet Competent Final Grade			
Any Fees paid for any remaining incomplete courses will be fully refunded	Not Yet Competent Outcome	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake if offered. Only charged for the courses re-enrolling into.
If academyEX voluntarily ceases a Course or Courses, there is a Voluntary closure by academyEX, or a Course Closure Event			
Any Fees paid for any remaining incomplete courses will be fully refunded	Completed courses would be graded, incompleted would show 'No record of enrolment'	Scholarships would not be requested to be repaid.	The student is able to re-enrol into another/later intake if offered. Only charged for the courses re-enrolling into.

Refund Entitlement Dates

These dates correspond to the timeframes referred to in the withdrawal scenarios above.

Intake	Course Code	Course Start Date	10% Cut off Date	75% Cut off Date	Course End Date
Digital Skills for the Workplace					
Aug-26	DSW7015	25/08/2026	29/08/2026	30/09/2026	12/10/2026
Jan-27	DSW7015	26/01/2027	30/01/2027	03/03/2027	15/03/2027
Mar-27	DSW7015	30/03/2027	03/04/2027	05/05/2027	17/05/2027
Jun-27	DSW7015	01/06/2027	05/06/2027	07/07/2027	19/07/2027
Sept-27	DSW7015	03/08/2027	07/08/2027	08/09/2027	20/09/2027
Disruptive Technologies					
Jul-26	DTEC8000	7/07/2026	13/07/2026	27/08/2026	14/09/2026
Oct-26	DTEC8000	6/10/2026	12/10/2026	26/11/2026	14/12/2026
Mar-27	DTEC8000	22/03/2027	28/03/2027	12/05/2027	30/05/2027

Jun-27	DTEC8000	14/06/2027	20/06/2027	04/08/2027	22/08/2027
Sept-27	DTEC8000	13/09/2027	19/09/2027	03/11/2027	21/11/2027
Leading Beyond Sustainability					
June 2026	LBSU8001	30/06/2026	05/07/20266	10/08/2026	24/08/2026
Understanding Software Development Processes and Tools					
September 2026	SDTP8000	17/09/2026	25/09/2026	19/11/2026	10/12/2026

Withdrawal Scenarios and Refund Entitlements for International Students

The withdrawal scenarios and refund entitlements for international enrolments programmes that start from 1st January 2027 can be found below. Please see International Student Policy and Procedures for further details.

1. Master of Change and Organisational Resilience
2. Master of Contemporary Education
3. Master of Technological Futures

Withdrawal Scenarios

Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
If a learner who has accepted an offer of place withdraws before the start date of the programme intake, a non-refundable application fee of $500 will be retained by academyEX, and the remaining amount paid (tuition fee, including materials fee) will be refunded to the learner			
$500 non-refundable application fee retained, and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for another scholarship if re-enrolling in a future intake.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a learner who has accepted an offer of place withdraws from the start date of the programme up to the 10% date due to not being granted a Student Visa, a non-refundable application fee of $500 will be retained by academyEX, and the remaining amount paid (tuition fee, including materials fee) will be refunded to the learner			
$500 non-refundable application fee retained, and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for another scholarship if re-enrolling in a future intake.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a learner begins their study onshore and withdraws from the start date of the programme intake, but before the 10% date of the Part 1+2 enrolment period, the non-refundable application fee of $500 + 20%[2] of the total invoiced amount will be retained by academyEX, and the remaining amount paid will be refunded to the learner.			
Application Fee + 20% of total invoiced amount retained by academyEX as an onboarding fee and any remaining amount paid is refunded	No record of enrolment, withdrawn from full programme	Students can apply for another scholarship if re-enrolling in a future intake.	The student is able to re-enrol into another/later intake with full tuition fees charged for re-enrolment.
If a learner withdraws after the 10% date of the Part 1 + 2 enrolment period, fees for Part 3 of the programme are refunded to the learner.			
Full fees for Part 1 + Part 2 charged. Part 3 fees only are refunded.	Withdrawn grade given for courses actively studying. No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a learner withdraws before the 10% date of the Part 3 enrolment period, fees for Part 3 of the programme are refunded to the learner.			

[2] 20% derived by cost of onboarding, agent fees, non-recoverable costs associated with delivery of programme.

Part 3 fees paid are refunded.	No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.
If a learner withdraws after the 10% date of the Part 3 enrolment period, no fees are refunded to the learner.			
No fees refunded.	Withdrawn grade given for courses actively studying. No record of enrolment for courses not started.	Students cannot apply for another scholarship.	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into.

Refund Entitlement Dates

Master of Change and Organisational Resilience

Course	Start Date	10% Date	75% Date	End Date
March 2026 Parts 1 and 2	12/03/2026	04/04/2026	03/09/2026	28/10/2026
March 2026 Part 3 Full-time	12/11/2026	28/11/2026	12/03/2027	21/04/2027
March 2026 Part 3 Part-time	12/11/2026	12/12/2026	25/06/2027	08/09/2027
June 2026 Parts 1 and 2	30/06/2026	24/07/2026	28/12/2026	15/3/2027
June 2026 Part 3 Full-time	30/03/2027	12/04/2027	12/07/2027	16/08/2027
June 2026 Part 3 Part-time	30/03/2027	29/04/2027	10/11/2027	24/01/2028
Sept 2026 Parts 1 and 2	24/09/2026	17/10/2026	18/03/2027	9/6/2027
Sept 2026 Part 3 Full-time	24/06/2027	07/07/2027	06/10/2027	10/11/2027
Sept 2026 Part 3 Part-time	24/06/2027	24/07/2027	04/02/2028	19/04/2028
February 2027 Parts 1 and 2	25/02/2027	20/03/2027	21/08/2027	20/10/2027
February 2027 Part 3 Full-time	04/11/2027	20/11/2027	03/03/2028	12/04/2028
February 2027 Part 3 Part-time	04/11/2027	04/12/2027	16/06/2028	30/08/2028
June 2027 Parts 1 and 2	24/06/2027	17/07/2027	18/12/2027	16/2/2028
June 2027 Part 3 Full-time	23/03/2028	05/04/2028	05/07/2028	09/08/2028
June 2027 Part 3 Part-time	23/03/2028	19/04/2028	18/10/2028	27/12/2028
October 2027 Parts 1 and 2	14/10/2027	06/11/2027	08/04/2028	7/6/2028
October 2027 Part 3 Full-time	13/07/2028	26/07/2028	25/10/2028	29/11/2028
October 2027 Part 3 Part-time	13/07/2028	12/08/2028	23/02/2029	09/05/2029

Master of Contemporary Education

Course	Start Date	10% Date	75% Date	End Date
Apr 2026 Parts 1 and 2	20/04/2026	17/05/2026	15/11/2026	24/01/2027
Apr 2026 Part 3	08/02/2027	25/02/2027	18/06/2027	01/08/2027
Apr 2027 Parts 1 and 2	19/04/2027	16/05/2027	12/11/2027	23/01/2028
Apr 2027 Part 3	07/02/2028	24/02/2028	16/06/2028	30/07/2028

Master of Technological Futures

Course	Start Date	10% Date	75% Date	End Date
March 2026 Parts 1 and 2	12/03/2026	04/04/2026	03/09/2026	28/10/2026
March 2026 Part 3 Full-time	12/11/2026	28/11/2026	12/03/2027	21/04/2027
March 2026 Part 3 Part-time	12/11/2026	12/12/2026	25/06/2027	08/09/2027
June 2026 Parts 1 and 2	30/06/2026	24/07/2026	28/12/2026	15/3/2027
June 2026 Part 3 Full-time	30/03/2027	12/04/2027	12/07/2027	16/08/2027
June 2026 Part 3 Part-time	30/03/2027	29/04/2027	10/11/2027	24/01/2028

Sept 2026 Parts 1 and 2	24/09/2026	17/10/2026	18/03/2027	9/6/2027
Sept 2026 Part 3 Full-time	24/06/2027	07/07/2027	06/10/2027	10/11/2027
Sept 2026 Part 3 Part-time	24/06/2027	24/07/2027	04/02/2028	19/04/2028
February 2027 Parts 1 and 2	25/02/2027	20/03/2027	21/08/2027	20/10/2027
February 2027 Part 3 Full-time	04/11/2027	20/11/2027	03/03/2028	12/04/2028
February 2027 Part 3 Part-time	04/11/2027	04/12/2027	16/06/2028	30/08/2028
June 2027 Parts 1 and 2	24/06/2027	17/07/2027	18/12/2027	16/2/2028
June 2027 Part 3 Full-time	23/03/2028	05/04/2028	05/07/2028	09/08/2028
June 2027 Part 3 Part-time	23/03/2028	19/04/2028	18/10/2028	27/12/2028
October 2027 Parts 1 and 2	14/10/2027	06/11/2027	08/04/2028	7/6/2028
October 2027 Part 3 Full-time	13/07/2028	26/07/2028	25/10/2028	29/11/2028
October 2027 Part 3 Part-time	13/07/2028	12/08/2028	23/02/2029	09/05/2029